

M I N U T E S
CITY COUNCIL MEETING
November 21, 2016
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Michael Jordal, Jeremy Carolan, Jeff Austin, Judy Enright, Steve King, David Hagen and Council Member-at-Large Janet Anderson

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Captain David McKichan, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace and City Clerk Ann Kasel

OTHERS PRESENT: KAUS Radio, Austin Daily Herald, Post Bulletin, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Added to the Agenda:

Consent Agenda:

Approving a request from Paint the Town Pink to purchase and install brackets on light poles at a cost of approximately \$350.

Moved by Council Member King, seconded by Council Member Carolan, approving the agenda as amended. Carried.

Moved by Council Member Enright, seconded by Council Member Hagen, approving the Council minutes from November 7, 2016. Carried.

CONSENT AGENDA

Moved by Council Member King, seconded by Council Member Austin, approving the consent agenda as follows:

Claims:

- a. Financial and Investment Reports.
- b. Pre-list of bills.
- c. Jessica and John Berke, 410 13th Street NE. The matter was forwarded to the City attorney to protect the City's interest.

Petitions and Requests:

Approving a request from Paint the Town Pink to purchase and install brackets on light poles at a cost of approximately \$350.

Carried.

BID OPENINGS AND AWARDS:

The City received bids for Fire Department Self Contained Breathing Apparatus (SCBA) gear. The following bids were received:

Ultimate Safety Concepts	\$213,455
Emergency Response Solutions	Bid not within specifications

Fire Chief Jim McCoy recommended awarding the bid to Ultimate Safety Concepts.

Moved by Council Member Enright, seconded by Council Member Austin, adopting a resolution awarding the bid for SCBA gear to Ultimate Safety Concepts. Carried 7-0.

PETITIONS AND REQUESTS:

Moved by Council Member Austin, seconded by Council Member Carolan, adopting a resolution setting a public hearing for December 19, 2016 on the adoption of the 5-year Capital Improvement Plan. Carried 7-0.

City Clerk Ann Kasel requested the Council approve club on-sale hard liquor licenses, off-sale hard liquor licenses and wine/strong beer licenses for 2017.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution granting 2017 off-sale liquor licenses, club on-sale licenses and wine on-sale licenses. Carried 7-0.

City Clerk Ann Kasel presented the results of the 2016 general election. She thanked the citizens of Austin for a 78% voter turnout and also thanked the election judges for their hard work.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, adopting a resolution certifying results of the 2016 general election. Carried 7-0.

Public Works Director Steven Lang requested the Council request feasibility reports for the 2017 street projects.

Moved by Council Member Enright, seconded by Council Member Hagen, adopting a resolution ordering preparation of report on improvements for 2017 street projects. Carried 7-0.

Public Works Director Steven Lang requested the Council authorize a variance for the design of 4th Avenue NW to include a bike lane on each side of the roadway. The resolution would go to the variance committee of the Minnesota Department of Transportation to prepare for the 2017 projects.

Moved by Council Member Hagen, seconded by Council Member Austin, adopting a resolution granting a variance request for the design of 4th Avenue NW. Carried 7-0.

Public Works Director Steven Lang requested the Council authorize a two year extension to the Turtle Creek grant. The grant expires on January 31, 2016 and the extension would move the expiration date to 2018.

Moved by Council Member Hagen, seconded by Council Member Carolan, adopting a resolution approving a Turtle Creek DNR grant amendment. Carried 7-0.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution accepting donations to the City of Austin. Carried 7-0.

Park and Recreation Director Kim Underwood stated the City received informal proposals for a IT/network/phone system at the Jay C. Hormel Nature Center Interpretive Center and the following proposals were received:

Phone Station	\$18,930
BusinessWare Solutions	\$18,991
Marco	\$20,254

Ms. Underwood recommended awarding the contract to Phone Station and noted the proposal has been reduced by \$640 making the final contract total \$18,290.

Moved by Council Member Austin, seconded by Council Member Hagen, adopting a resolution awarding a contract for IT, network and phone system at the Nature Center. Carried 7-0.

Park and Recreation Director Kim Underwood requested the Council approve \$21,375.76 in change orders with Met-Con Companies, Inc. on the Nature Center interpretive building.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution approving change order #2 with Met-Con Companies, Inc. for phase 2 of the Nature Center Project. Carried 7-0.

Planning and Zoning Administrator Holly Wallace stated the Canadian Pacific Railroad (CPR) is currently encroaching on City property south of 101 11th Street NE and they would like to lease the land to move large equipment in and out of the area. The proposed rate is \$1,771.55 per year in advance. The property is subject to deed restrictions to the Minnesota DNR and any lease would be subject to DNR restrictions and approval.

Moved by Council Member Enright, seconded by Council Member Hagen, adopting a resolution approving a land lease agreement with Canadian Pacific Railroad. Carried 7-0.

Moved by Council Member Austin, seconded by Council Member King, authorizing payment in the sum of \$22,500 in exchange for a full and final release of all statutory claims involving Public Employees Retirement Association benefits relating to a former employee. Carried.

Moved by Council Member Hagen, seconded by Council Member Carolan, adopting a resolution declaring the property located at 904 13th Avenue NE a hazardous structure. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member Austin, granting the Planning and Zoning Department the authorization to remove junk and/or illegally stored vehicles at 615 14th Street NE, Johannsen property. Carried.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the authorization to remove junk and/or illegally stored vehicles at 507 3rd Avenue SE, Helfritz property. Carried.

REPORTS

Director of Administrative Services Tom Dankert thanked City Clerk Ann Kasel for her work on the election. He also stated staff would be uploading the documents for the Truth in Taxation hearing scheduled for December 6th.

Moved by Council Member Austin, seconded by Council Member King, adjourning the meeting to December 5, 2016. Carried.

Adjourned: 5:44 p.m.

Approved: December 5, 2016

Mayor: _____

City Recorder: _____